

**BLUE LAKE TOWNSHIP BOARD**  
**Regular Meeting Minutes**  
**April 11, 2016**  
**1491 Owasippe Rd., Twin Lake, MI 49457**

**Meeting opened at 6:30 PM.**

**Present:** Melonie Arbogast, Lyle Monette, Don Studaven, Debbie Therrian

**Absent:** Dick Parker (excused)

Motion by Lyle, supported by Debbie to approve the minutes of the March 14, 2016 regular board meeting. **Motion carried on voice vote.**

Motion by Lyle, supported by Don to approve the minutes of the March 28, 2016 special meeting. **Motion carried on voice vote.**

**Perfection of the agenda:** None

Motion by Don, supported by Lyle to approve agenda as presented. **Motion carried on voice vote.**

**Reports and correspondence noted.**

**Agenda Items**

**a. Supervisor**

- **Brown's Pond Dam clarification** - Melonie clarified that the board opted out of the special assessment levy not the special assessment district.
- **WLAA budget and update** - The board will review the budget and send proposed changes to the supervisor. The board agreed to have the supervisor send out RFP's if the City of Whitehall decides to pull out of the authority.
- **Fire Chief evaluation form** - Each board member will fill out an evaluation form for the Fire Chief and return it to the supervisor by April 29. The board will review the results at the May board meeting.
- **Video surveillance system update** - The system is scheduled to be installed at the end of April.
- **Cemetery sexton** - Lyle moved, Debbie supported a motion to table the discussion regarding the cemetery sexton until the May board meeting in order to study the job description and also the information provided by Bob Dykema. Roll call vote: 4 yes. **Motion carried.**

**b. Treasurer** - Debbie is looking into the ability to use the town hall for exercise classes. She will begin working on a policy for usage of the building.

**c. Fire Chief**

- **Captain position/Acting Captain position** - Debbie moved, Don supported a motion to accept the appointment of Chaplain Pycraft to the position of Acting Captain for the remainder of Captain Whitener's leave of absence. Roll call vote: 4 yes. **Motion carried.**
- **Introduction (Draft) IFC 2012 Ordinance** - Melonie will send this draft to the attorney for review.

- **Addresses** - Consumers Energy is no longer assigning house numbers to new addresses. The fire department will take over this job.

#### **Accounts Payable**

- Lyle moved, Debbie supported a motion to approve the March 2016 expenses in the amount of \$20,347.43. Roll call vote: 4 yes. **Motion carried.**
- Lyle moved, Debbie supported a motion to approve the March 2016 net payroll in the amount of \$14,430.66. Roll call vote: 4 yes. **Motion carried.**
- Lyle moved, Debbie supported a motion to approve the March 2016 EFTPS in the amount of \$3238.04. Roll call vote: 4 yes. **Motion carried.**

#### **Board Comments**

- Debbie reported that the 5K race was a success raising just over \$3000 and thanked all those who helped and participated.
- Debbie thanked the Deputy Clerk, Laura Pycraft, for putting in extra hours recently.
- Melonie reminded everyone that the cemetery clean-up is scheduled for May 23-27 and that Pride Week coupons are available.

#### **Public Comment**

- Norm Swier (11530 Pond Rd.) - the welcome sign on Russell Road needs to be upgraded and he requested the message be changed to be more invitational. (Melonie informed him that the sign belongs to the Blue Lake Fine Arts Camp)

**Meeting adjourned at 7:12 PM**

Laura Pycraft  
Deputy Clerk