BLUE LAKE TOWNSHIP BOARD
Regular Meeting Minutes
May 9, 2016
1491 Owasippe Rd., Twin Lake, MI 49457

Meeting opened at 6:30 PM.

Present: Melonie Arbogast, Lyle Monette, Don Studaven, Debbie Therrian
Absent: Dick Parker (excused)

Motion by Debbie, supported by Lyle to approve the minutes of the April 11, 2016 regular board meeting. **Motion carried** on voice vote.

Perfection of the agenda: None

Motion by Debbie, supported by Lyle to approve agenda as presented. **Motion carried** on voice vote.

Reports and correspondence noted.

Agenda Items
   a. Supervisor
   • **Ambulance Service RFP** – The supervisor sent out four RFPs to local ambulance services; no interest was given by the companies. WLAA will have a possible millage (not to exceed 1.9 mills) on the August 2 ballot.
   • **Fire Chief evaluation form** – Four evaluation forms have been returned to the supervisor and will be compiled and discussed at the next board meeting.
   • **Scrap tire collection event** – This event will take place on Saturday, June 11 from 9:00 AM to 2:00 PM at Mullally Park.
   • **Pride week** - Dump tickets are available in the town hall office.
   • **Video surveillance system update** - Lyle moved, Don supported a motion to approve payment to Novotny Electronics for the video surveillance system installation in the amount of $4,595.00. Roll call vote: 4 yes. **Motion carried.**
   • **New phone system** – Debbie moved, Lyle supported a motion to approve payment to Muskegon Central Dispatch 911 for the installation of a new phone system in the town hall offices in the amount of $5,490.67. Roll call vote: 4 yes. **Motion carried.**
   • **Boards and Commissions** –
      ▪ Debbie moved, Lyle supported a motion to remove the supervisor and planning commission chair from Land Division on boards and commissions. **Motion carried** on voice vote.
      ▪ Debbie moved, Lyle supported a motion to eliminate the Land Administrators from boards and commissions. **Motion carried** on voice vote.
      ▪ Debbie moved, Don supported a motion to remove Robert Dykema/Cemetery Sexton and James Dykema/Deputy Cemetery Sexton from boards and commissions. **Motion carried** on voice vote.

- Debbie moved, Don supported a motion to deactivate and remove the Recreation Committee from boards and commissions. **Motion carried** on voice vote.
- **Cemetery Sexton** – Lyle moved, Debbie supported a motion to approve Doc. #050916-01 Cemetery Sexton Job Duties with the proposed changes. Roll call vote: 4 yes. **Motion carried.**
  Debbie moved, Lyle supported a motion to hire Robert Dykema as Cemetery Sexton (after completion of application and necessary paperwork) with an evaluation after one year. Roll call vote: 4 yes. **Motion carried.**
  The board recognized Robert and James Dykema for their work to improve the cemeteries in Blue Lake Township.

b. **Treasurer**
- **Proposed charge for electronic tax files to Corelogic** – Lyle moved, Don supported a motion to set a fee of $50 per tax cycle (summer, winter) to charge for electronic tax files for mortgage companies. Roll call vote: 4 yes. **Motion carried.**

c. **Fire Chief** (Acting Captain Pycraft)
- **New phone system** – Debbie moved, Lyle supported a motion to approve payment to Muskegon Central Dispatch 911 for the installation of a new phone system for the fire department in the amount of $4,475.10. Roll call vote: 4 yes. **Motion carried.**

Accounts Payable
- Lyle moved, Debbie supported a motion to approve the April 2016 expenses in the amount of $15,311.89. Roll call vote: 4 yes. **Motion carried.**
- Lyle moved, Debbie supported a motion to approve the April 2016 net payroll in the amount of $11,997.56. Roll call vote: 4 yes. **Motion carried.**
- Lyle moved, Debbie supported a motion to approve the April 2016 EFTPS in the amount of $2,906.14. Roll call vote: 4 yes. **Motion carried.**

Board Comments
Everyone is invited to stay after the meeting for cake to thank Robert & James Dykema for their service.

Public Comment
Dale Weisner – wanted the board to know he is pleased with how the township is going.

Meeting adjourned at 7:35 PM.

Laura M. Pycraft
Deputy Clerk