

**Regular Board Meeting Minutes**  
**October 11, 2021**  
**1491 Owasippe Rd., Twin Lake, MI 49457**

Meeting opened at 6:30 PM.

**Present:** Jeff Abram, Melonie Arbogast, Todd Conzemius, Lyle Monette

**Absent:** Debbie Therrian (excused)

Motion by Jeff, support by Todd to approve the minutes of the September 13, 2021 regular board meeting.

**Motion carried on voice vote.**

**Perfection of agenda:** Move Clerk – Burnham & Flower Insurance to first on agenda

Motion by Jeff, support by Todd to approve the amended agenda. **Motion carried on voice vote.**

**Reports and correspondence noted.**

**Agenda Items**

- **Clerk**
  - **Burnham & Flower Insurance** – Motion by Jeff, support by Todd to approve Doc. #20211011-1 Michigan Township Participating Plan Package including Cyber & Privacy Liability Coverage through Burnham & Flower at a cost of \$37,730.25. **Roll call vote: 4 yes. Motion carried.**
  
- **Supervisor**
  - **Fire Chief evaluation** – Motion by Jeff, support by Lyle to approve Fire Chief Evaluation 20211011. **Roll call vote: 4 yes. Motion carried.**
  
- **Fire Chief**
  - **Monthly report** – Chief Knop reviewed the monthly report with the board.
  - **Gabrielle Phillip (probationary fire fighter)** – Motion by Jeff, support by Todd to approve Gabrielle Phillip as a probationary fire fighter pending physical. **Roll call vote: 4 yes. Motion carried.**
  
- **Accounts Payable**
  - Motion by Lyle, support by Todd to approve the September 2021 expenses in the amount of \$4,121.10. **Roll call vote: 4 yes. Motion carried.**
  - Motion by Lyle, support by Todd to approve the September 2021 net payroll in the amount of \$11,813.54. **Roll call vote: 4 yes. Motion carried.**
  - Motion by Lyle, support by Todd to approve the September 2021 federal EFTPS in the amount of \$2,801.37 **Roll call vote: 4 yes. Motion carried.**
  - Motion by Lyle, support by Todd to approve the September 2021 state EFTPS in the amount of \$580.47. **Roll call vote: 4 yes. Motion carried.**

**Board Comments:**

**Jeff** – Welcome to Gabrielle; Joe is doing a good job, keep up the good work.

**Melonie** – Welcome to Gabrielle; Thanks to Joe and Nick for responding to her mom’s medical call; Joe is doing a good job during a tough time.

**Motion to adjourn:** Motion by Jeff, support by Todd. **Motion carried on voice vote.**

**Meeting adjourned at 7:13 PM.**

Jeffery T. Abram

Clerk