

**Regular Board Meeting Minutes**  
**December 13, 2021**  
**1491 Owasippe Rd., Twin Lake, MI 49457**

Meeting opened at 6:30 PM.

**Present:** Jeff Abram, Todd Conzemius, Lyle Monette, Debbie Therrian

**Absent:** Melonie Arbogast (excused)

Motion by Debbie, support by Lyle to approve the minutes of the November 8, 2021 regular board meeting. **Motion carried on voice vote.**

**Perfection of agenda:** Add Doc. #20211213-04 to proposed sale of portable and mobile radio equipment under Fire Chief

Motion by Debbie, support by Lyle to approve the amended agenda. **Motion carried on voice vote.**

**Reports and correspondence noted.**

**Agenda Items**

- **Treasurer**
  - **Consulting fee** – Motion by Debbie, support by Todd to approve consulting fee for auditor at a cost of \$200 and not to exceed \$600. **Roll call vote: 4 yes. Motion carried.**
  - **2022 Calendar** – Motion by Debbie, support by Todd to approve Doc. #20211213-01 2022 Calendar. **Roll call vote: 4 yes. Motion carried.**
  - **Brown's Pond tax bill** – Motion by Debbie, support by Todd to approve Doc. #20211213-02 Brown's Pond tax bill for maintenance to be paid out of legal account. **Roll call vote: 4 yes. Motion carried.**
  - **Brown's Pond maintenance** – Motion by Debbie, support by Todd to approve continuation of Brown's Pond Dam maintenance to be performed by Muskegon County. **Roll call vote: 4 yes. Motion carried.**
  - **Senior Millage funding update** – Last month the board approved monies to be allotted to the Viking Athletic Center. Information has been sent to the appropriate places and to our county commissioner.
  
- **Fire Chief**
  - **Monthly report** – Chief Knop reviewed the monthly report with the board.
  - **Proposed sale of portable and mobile radio equipment** – Motion by Debbie, support by Todd to approve Doc. #20211213-04 to sell portable and mobile radio equipment. **Roll call vote: 4 yes. Motion carried.**
  - **Seeking permission to sell outdated turnout gear** – Chief Knop will bring back to the board any offers for purchase of the fire department's outdated turnout gear.
  - **Muskegon County Diversion Council Memorandum of Understanding** – Motion by Debbie, support by Lyle to approve Doc. #20211213-03 Muskegon County Diversion Council Memorandum of Understanding. Chief Knop will sign the document for BLTFD as representative. **Roll call vote: 4 yes. Motion carried.**

- **Accounts Payable**

- Motion by Lyle, support by Debbie to approve the November 2021 expenses in the amount of \$8,438.53. **Roll call vote: 4 yes. Motion carried.**
- Motion by Lyle, support by Debbie to approve the November 2021 net payroll in the amount of \$10,791.87. **Roll call vote: 4 yes. Motion carried.**
- Motion by Lyle, support by Debbie to approve the November 2021 federal EFTPS in the amount of \$2,553.64 **Roll call vote: 4 yes. Motion carried.**
- Motion by Lyle, support by Debbie to approve the November 2021 state EFTPS in the amount of \$531.33. **Roll call vote: 4 yes. Motion carried.**

**Board Comments:**

**Debbie** – Melonie has been working on the gypsy moth issue. Spraying will not be an option for the township. Merry Christmas and Happy New Year!

**Audience Comments:**

**Dale Weisner** – Thanks to the board for doing a great job. Merry Christmas and safe New Year.

**Motion to adjourn:** Motion by Todd, support by Debbie. **Motion carried on voice vote.**

**Meeting adjourned at 7:08 PM.**

Jeffery T. Abram  
Clerk