

Regular Board Meeting Minutes
May 13, 2024
1491 Owasippe Rd., Twin Lake, MI 49457

Meeting **opened at 6:30 PM.**

Present: Jeff Abram, Melonie Arbogast, Debbie Therrian

Absent: Todd Conzemius (excused), Lyle Monette (excused)

Motion by Jeff, support by Debbie to approve the minutes of the April 8, 2024 regular board meeting.

Motion carried on voice vote.

Motion by Debbie, support by Jeff to approve the minutes of the April 10, 2024 special meeting. **Motion carried on voice vote.**

Motion by Jeff, support by Debbie to approve the minutes of the May 2, 2024 special meeting. **Motion carried on voice vote.**

Perfection of agenda: None

Motion by Debbie, support by Jeff to approve the agenda as presented. **Motion carried on voice vote.**

Reports and correspondence noted.

Agenda Items

- **Supervisor**
 - **Brunswick Road special assessment district board discussion**
 - **Public hearing for presentation of the Brunswick Road special assessment district.**
 - Motion by Jeff, support by Debbie to open the public hearing at 6:33 PM. **Motion carried on voice vote.** One letter of protest was received and noted. Ken Hulka from MCRC gave an overview of the project.
Public hearing comments: Billy Wood – concerned with access when ditches are put in since he does not have a driveway. Paul Thiele – clarified amount that MCRC, the township and the assessment district will be paying. Scott Martineau – elated with formation of special assessment district.
 - Motion by Jeff, support by Debbie to close the public hearing at 6:55 PM. **Motion carried on voice vote.**
 - **Brunswick Road special assessment district**
 - Motion by Jeff, support by Debbie to approve Resolution #20240513-02 formation of Brunswick Road special assessment district including approval of Doc. #20240513-02 Township local road project contract for Brunswick Road. **Roll call vote: 3 yes. Motion carried.**
 - Motion by Jeff, support by Debbie to approve Resolution #20240513-03 to hold a public meeting on June 10, 2024 at 6:30 regarding the special assessment roll for Brunswick Road special assessment district. **Roll call vote: 3 yes. Motion carried.**

- **WMSDC contract for Master/Recreation Plans** – Motion by Debbie, support by Jeff to approve Doc. #20240513-01 West Michigan Shoreline Regional Development Commission agreement for Master Plan and Recreation Plan updates at a cost of \$15,000.00. **Roll call vote: 3 yes. Motion carried.**
 - **Construction update** – Parking lot work scheduled for May 20-June 6.
- **Clerk**
 - **Community forest update** – Community clean-up removed tires, trash, etc. As trails are formed clean-up continues. Work has started on the parking area. 2.2 miles of trails are nearly completed.
- **Fire Chief**
 - **Fire Chief Knop** reviewed current information with the board.
- **Accounts Payable**
 - Motion by Debbie, support by Jeff to approve the April 2024 expenses in the amount of \$139,807.66. **Roll call vote: 3 yes. Motion carried.**
 - Motion by Debbie, support by Jeff to approve the April 2024 net payroll in the amount of \$18,763.18. **Roll call vote: 3 yes. Motion carried.**
 - Motion by Debbie, support by Jeff to approve the April 2024 federal EFTPS in the amount of \$3,990.66 **Roll call vote: 3 yes. Motion carried.**
 - Motion by Debbie, support by Jeff to approve the April 2024 state EFTPS in the amount of \$1,011.17. **Roll call vote: 3 yes. Motion carried.**

Board Comments:

- **Debbie** – Thanked Paul Thiele for heading up the work with the people on Brunswick Road
- **Melonie** – Thanked those working on the community forest

Public Comments: None

Motion to adjourn: Motion by Jeff, support by Debbie. **Motion carried on voice vote.**

Meeting adjourned at 7:25 PM.

Jeffery T. Abram
Clerk